

## MEMORANDUM

TO: Superintendent and Alternative Education Contact

FROM: Molly Chamberlin  
Division of Student Learning Choices

DATE: February 28, 2008

RE: Alternative Education Distribution

Calculations for the distribution of Alternative Education grant funds for the 2007 calendar year indicate the payment amount to be \$560.43 per full-time equivalent (FTE) student. Your treasurer will receive one check for all of the approved alternative education programs operated by your school corporation in 2007. These funds should be credited to Fund 190, Receipt Account 3211 and must be used specifically for alternative education. If you need to figure the amount per program, multiply \$560.43 by the program's actual FTE as identified on the Full-Time Equivalent Student Report form that was submitted to the Department.

The per FTE student amount continues to be less than the \$750 maximum because of a reduction in funding imposed by the Governor's Deficit Management Plan and the number of participating students. Given that the funding amount is fixed and that the actual level of participation is not reported until the time of the distribution, it is very hard to notify you in advance about the situation with any degree of accuracy. We recognize that this creates budget problems at the local level and have done all we can to maintain funding, including adding some of our administrative funds to the distribution.

Our department is continuously trying to improve alternative education programming and is sponsoring two half-day workshops for teachers on Instructional Strategies on March 18, 2008, in Indianapolis. Registration information is at <http://www.doe.state.in.us/alted/>. We hope you will encourage your alternative education staff to attend this free training.

Finally, we would like to remind you that each alternative education program must submit a DOE-AL Report. Your STN site administrator must complete the submission by July 23, 2008. Unlike the FTE Student Report, the DOE-AL documents actual participation in the alternative education program. In order to insure accurate records, we highly recommend that you encourage your alternative education program(s) to use the excel spreadsheet located at <http://www.doe.state.in.us/stn/docs/doe-al.xls> throughout the year.